

31st Washington State Train Show and Marketplace

****DATES: February 24 & 25, 2024****

United NorthWest Model RR Club is proud to announce our sponsorship of the 31st Train Show and Marketplace next year. The beneficiary for the show is again expected to be *Snohomish County 4-H Foundation!*

As can be seen on the attached form, we are again requesting as much flexibility as possible on the size configurations of layouts. We will continue to work with all layouts to accommodate space requests, as you have probably noticed we are at max capacity in the buildings we currently have access to at the fairgrounds. The good news is that there is expected to be a large commercial building in the works, but still a long term planning project for the fairgrounds. The bad news is that we may have to ask one larger layout to "opt out" each year on a rotating basis until we get to have the show back under one roof. We will provide more details later into the planning cycle, but it is something under consideration. We value your attendance at the show, and will always do our best to incorporate as many layouts as possible each year.

Please note we are asking for all layout registrations to be submitted by January 20th 2024. If you have questions email tables4unw.trainshow@gmail.com or call the show coordinator, Jamey Morrison at 206-954-4914. After January 25th we will have a preliminary floor plan and will address any changes, special needs or requests. Please be sure that your club contact information is up to date.

For those of you planning on attending, here is additional information:

- Layout Setup is scheduled to begin on Friday 23-Feb starting at 10:00am. General Setup for the show will be from 11:30am to 8:00pm & Saturday from 6:30am to 9:30am. PLEASE BE SETUP AND READY TO RUN BEFORE SHOW OPENS TO THE PUBLIC AT 10:00 AM.
- RV's spaces may be rented from the Fairgrounds. See their website for current reservation and cost information.
- There will be designated (free) parking spaces for trailers that maybe left for the duration of the show.
- For online Information visit www.unwclub.com

Liability Limitations and Disclaimer

By registering for the show, the layout as an entity and all attendees representing and/or participating with the layout and their guests (hereafter referenced as "the exhibitor") for itself, its successors and assigns hereby releases the United NorthWest Model Railroad Club, Snohomish County 4-H Foundation, and the Evergreen State Fairgrounds from any and all claims based upon, arising out of, or in connection with the exhibitor's occupancy and use of the UNW Show premises, or any act or omission of any nature by the UNW Show, its

agents, officers, directors, committee members, volunteers or employees with or related to the UNW Show. This includes, but is not limited to: loss, theft, damage, destruction, delay, any injury to exhibitor, its agents, representatives or guests while in the Evergreen State Fairgrounds premises; any damage to exhibitor's interests (i.e. the layout, equipment utilized for or on the layout and any other personal equipment/materials belonging to one or more participants/visitors). In the event that the UNW Show is not held or is cancelled, there is no liability on the part of those associated with the UNW Show for any costs incurred by the exhibitor associated with participating, or anticipation of participation in the UNW Show.

Exhibitor agrees to indemnify and hold forever harmless the United NorthWest Model Railroad Club, Snohomish County 4-H Foundation, and the Evergreen State Fairgrounds from any and all damage, loss, liability, claim, or expense (including legal fees) based upon, arising out of, or in connection with: (1) the violation of any law or ordinance by the exhibitor, its employees, agents, representatives, guests or others holding under the exhibitor; (2) failure by exhibitor or any such person to comply with all applicable terms and conditions contained in these rules or in the agreement between the Evergreen State Fairgrounds, Snohomish County 4-H Foundation and United NorthWest Model Railroad Club regarding the UNW Show; and (3) exhibitor's occupancy and use of the Evergreen State Fairgrounds premises or a part thereof; whether or not such damage, loss, liability, claim or expense was caused in whole or in part by the act or omission of the United NorthWest Model Railroad Club, Snohomish County 4-H Foundation and the Evergreen State Fairgrounds or its agents, officers, directors, volunteers or committee members.

Exhibitor Display Policies

1. Authorized representatives must staff the layout during all show hours. A non-staffed layout is totally at the risk of the exhibitor.
2. UNW Show name badges must be worn at all times by Layout, Exhibitor, and Vendor staff.
3. The layout cannot extend into the aisle space in accordance with fire access safety rules.
4. All skirting shall be flame retardant material.
5. Electrical wiring shall meet all applicable electrical standards.
6. **LOCOMOTIVES THAT GENERATE SMOKE OR ODORS ARE NOT ALLOWED.**

We hope to see you there!

Sincerely,

Jamey Morrison
2024 UNW Show Coordinator
206-954-4914
tables4unw.trainshow@gmail.com

United NorthWest Model RR Club Presents:
31st Washington State Train Show and Marketplace
Benefiting The Snohomish County 4-H Foundation

DATES: February 24 & 25, 2024

Layout Registration Form

Layout Name:	(note: this is the way the layout will be listed on the website and show poster)		
Contact Name(s):		Daytime Phone:	
Street Address:		Alternate Phone:	<input type="checkbox"/> FAX
City, State, Zip:		Email:	
Preferred method of conformation	<input type="checkbox"/> Mail	<input type="checkbox"/> Email	Scale of Layout:

Freestanding Layout Information: (Please provide as much information and flexibility as possible.)

Minimum size of layout (including stanchions, if used): _____ x _____

Maximum desired size (including stanchions, if used): _____ x _____

Other sizes that can be accommodated: _____

Is the layout a rectangle? ____ Yes ____ No (If not, please send along a sketch of the layout, with dimensions)
 (note: sketch is not required if your non-rectangular layout is the same as previous years, just advise us of this info.)

Tabletop Layout Information: (Please provide as much information and flexibility as possible.)

Preferred Number of 8-foot by 30-inch tables needed to display layout (do not include worktables): _____

Minimum Number of 8-foot by 30-inch tables needed to display layout (do not include worktables): _____

Rough floor plan of the layout (ex. linear, rectangle, letter "s", etc.): _____

Approximate dimensions: _____ x _____

Please Acknowledge: If the show cannot accommodate the layout at any of the sizes shown above, your layout coordinator chooses:

- to have UNW contact the coordinator by phone (at number above) or email to discuss alternate sizes
- to have UNW advise that there is not space for the layout to be displayed.

Please Note: Each layout will be provided one electrical connection, two tables and four chairs. If you need additional tables and chairs, please advise and we will try to accommodate, however our supply may be limited. We regret that only one electrical connection can be provided per layout.

Please supply a list of names on the rear of this form (or via email) of those individuals from your group who will actively be a part of your layout operations.

UNW will send you confirmation to the email noted above by approximately January 30th of your participation and size of the layout that can be accommodated. IF YOU DO NOT RECEIVE CONFIRMATION BY February 5th PLEASE CONTACT UNW TO CONFIRM RECEIPT OF YOUR APPLICATION.

By submitting this registration form, the named layout/group agrees to the general show information, Exhibitor Display Information and Liability Limitations and Disclaimer as stated on the informational letter attached to this registration form.

Signature (representative of the layout or group): _____

Printed forms: fill out, and then send by January 20th, 2024:

(Kindly Note New Address!)
 Jamey Morrison - UNW
 PO BOX 16604
 Seattle WA 98116-0604

Or email completed form to tables4unw.trainshow@gmail.com including acknowledgement of the statement above (in lieu of a signature.)

Questions? Email tables4unw.trainshow@gmail.com or call Jamey evenings at 206-954-4914